



# Sam Smith

ESL TEACHER

## Details

1515 Pacific Ave, CA  
Los Angeles, 90291  
USA  
(541) 754-3010  
[sam@email.com](mailto:sam@email.com)

### NATIONALITY

American

### DRIVING LICENSE

Full

### PLACE OF BIRTH

San Antonio

## Skills

Critical thinking and problem solving

Time Management

Microsoft PowerPoint

Leadership Skills

Microsoft Office

Customer Service

Ability to Work in a Team

Effective Time Management

Communication

Computer Skills

Classroom Management

Communication Skills

Lesson Planning

## Profile

Professional ESL Teacher with a passion for student learning and eight years of experience in various education environments in the USA and abroad. Exemplary teaching skills substantiated by a 100% pass rate streak for the last eight years. Currently completing a Master's Degree in Curriculum and Instruction.

## Employment History

### TESOL Teacher, Bright Minds Elementary School, Beijing

NOVEMBER 2017 – JANUARY 2019

*Planned and conducted English language lessons for elementary grades 1 to 4 with classes averaging between 15 and 20 students.*

- Instrumental in series of tuition broadcasts shown at affiliated schools for grade four learners in other parts of the country.
- Created and implemented lesson plans focused on improving overall English proficiency.
- Collaborated in the design of Grade 5 English proficiency curricula. Assisted Chinese speaking teachers transition to their new roles as English teachers.
- Facilitated regional discussions with multiple school boards to discover innovative and effective ways to enhance English language education in rural areas of China.
- Translated official school documents and correspondence.

### ESL Teacher, Nigasa Adult Education Centre, Phoenix

AUGUST 2014 – AUGUST 2017

*Taught beginner to advanced conversational English to adults for 25 hours a week.*

- Facilitated regional discussions with multiple school boards to discover innovative and effective ways to enhance English language education in rural areas.
- Planned grammar and introduction to literature lessons.
- Conducted new student interviews and did counseling with students to assess progress and development of conversational ability.
- Conducted various training sessions with Korean teachers to show them how to evaluate students' strengths and weaknesses.
- Connect students to other resources in their community, to help them find appropriate jobs.

### Online ESL Teacher, TeachAway, Seoul

SEPTEMBER 2011 – MARCH 2013

*Taught high school children in English Fundamentals via the TeachAway online platform. Grades improved by 35% following the six month training program.*

- Planning, preparing and delivering lessons via online methods.
- Prepare presentation teaching materials like slides, short videos, and podcasts for students in Eastern Europe.
- Use online teaching platforms like Moodle, Whizkids, and Off2Class. Helping pupils improve their listening, speaking, reading and writing skills via individual and group sessions.
- Monitoring and assessing pupils' work that they upload onto the BlackBoard platform.
- Organizing and running specialist courses for teachers to use in the class environment and supplement the online training provided.
- Reinforce lessons presented by teachers by reviewing material with students one-on-one or in small groups

## Education

### TESOL Masters, University of Cambridge, Online

SEPTEMBER 2008 – SEPTEMBER 2010

*Curriculum: Literature, Reading, Pedagogy, Curriculum, Instruction Design, Instructional Technology.*

### CertTesol Diploma, Trinity College London, Online

MARCH 2007

*Theory: 100 hours.*

### Bachelors Degree in Education, University of Minnesota, Burnsville

OCTOBER 2003 – NOVEMBER 2005

*GPA: 3.9 .*

*Majors: English Language, Literature.*

*Minors: Spanish, Education Management.*